

Dunwoody High School
Principal Advisory Council (PAC) Meeting – Minutes
October 16, 2018

Attendance: Ms. Cole, Kevin Dankosky, Bob Fiscella, Ebony Greene, Dave Levy, Lisa May, Mary K. Morris, Randi Siegel

Guests: Elizabeth Julian (PTSO president), Suzi Kaplan (DHS school nurse), Pam Tallmadge (Dunwoody City Council), Kina Champion (School Governance Liaison, DeKalb County)

Dave opens meeting at 4:02

Minutes approved from September 18, 2018 meeting.

Construction Advisory Committee (CAC) Overview - Kina Champion

- Ms. Champion provided an explanation of the CAC function, the required committee members, and the rules for the selection process.
- The CAC at DHS will consist of 5 members, 2 must be from the PAC, 3 additional must be chosen from the application list.
- The CAC must elect a chair and a recording secretary. The CAC is required to post meeting dates and meeting notes.
- The CAC will serve as the liaison between the community and the PAC. They will take questions to the DeKalb County School operations team during the design phase. They will also be able to tour and review the construction (and will get hard hats as well!)
- Once selected, the members of the CAC are required to go through training. The training will provide more information about the project (timeline, phases, etc.)
- CAC meetings are open to the public. Meeting schedules are set by the PAC. Ideally the first CAC meeting should occur prior to Winter Break but after training.
- Community input should be gathered in between meetings and should line up with instructional priorities.

Teachers' Report

Ms. Greene

- Announcements were made to publicize the Grab N' Go line. Next step is getting the menus posted online.
- Additional cafeteria information (from Ms. Cole):
 - o Lunch numbers: 447 are free, 50 are reduced, 1,600 pay
 - o Week of September 21st: 502 meals sold. Lunch periods had 260 free and reduced and 127 paid meals.

- Month of September: the lunch a la carte line had 238 free and reduced, 108 paid, and 22 faculty/staff meals.
- Note that other groups sell food during breakfast and lunch that compete with the cafeteria.
- We are having conversations with the counseling department (Mr. Hughes) about how to help struggling students. Some services needed are dental and vision, and we are also considering making backpacks with supplies available in a discreet location. We will continue conversations to identify any other areas.

Coach Dankosky

- Teachers are looking for space for planning.
- Nothing else to report at this time.

Principal's Report – Ms. Cole

- Attendance/Enrollment: The school is at 2097 enrolled. We may have fluctuation in January.
- School Safety and Security: We are working to have the cameras by the modulars connected to the current security system and are waiting for an ETA for completion.
- Teacher and Staff Issues: As of today, the school is fully staffed.
 - The Biology and Physics teaching needs have been filled.
 - We will need a part-time French teacher for 2nd semester due to student demand. Interviewing will be in late November.
 - An additional science teacher will be hired for spring semester.
- Student Parking: Currently the only issues with parking are around Vanderlyn. Cars are getting egged and No Parking Signs are being taken down. Announcements will be made at DHS to address these issues.
- New Modular Units:
 - The installation of French water drainage system is still not complete, but is being worked on.
 - The Spalding Garden Club will work on landscaping at the front of the school.
- Homecoming is next week. Many activities are planned throughout the week.
- Ms. Cole's one year anniversary at DHS is today!

New Business/Unfinished Business

- Election of PAC Officers:
 - Bob Fiscella was elected Vice Chair.
 - Lisa May was elected Recording Secretary.
- Construction Update:
 - Dave sent a letter to Dan Drake and Sherry Johnson on September 28th requesting that the construction at DHS be started earlier. They are supportive and will present this at the November or December meeting.

- Planning is currently scheduled to start in February 2019, with groundbreaking in October 2020 and completion in June 2022.
- Wildcat Fund:
 - We are currently waiting on the county to install the LED field lights. Approximate timing is by November, no later than December.
 - Next project for fundraising is the bathroom and concession stand structure.
- Review of CAC Scope and Election Process
 - The PAC reviewed the procedures for nominating and voting on the CAC.
 - The PAC discussed the desired expertise and perspective for members of the CAC.
- Election of the CAC
 - The following applicants were nominated and voted on the CAC:
 - Kelly Clinch
 - Chad Griffith
 - Louise Headland
 - Dave Levy (PAC member)
 - Randi Siegel (PAC member)

Public Comments

- Suzi Kaplan brought the idea of housing a community based health clinic at DHS. The clinic would provide free services to students and families and would require a permanent space in the school.
- The doctor behind the clinics has worked with DeKalb County. Suzi will put her in touch with Ms. Cole to discuss the idea.

Meeting Adjourned at 5:22 P.M.

Next meeting is scheduled for December 18, 2018